



**King County
Office of the Public Defender**

Notice of New Billing Procedure – Sexually Violent Predator (SVP) Cases

Beginning September 1, 2006, all requests by assigned counsel for payment in RCW 71.09 (SVP) cases must be submitted to DSHS. Vendors must refer to Chapter 388-885 Washington Administrative Code (WAC) for rules governing SVP billing, including time limitations for submitting bills to DSHS.

In the past, counsel assigned by the King County Office of the Public Defender (OPD) to represent indigent defendants in civil commitment cases filed under RCW 71.09 have submitted invoices for payment directly to KCOPD. KCOPD paid these invoices by seeking reimbursement from the Department of Social and Health Services (DSHS) pursuant to Chapter 388-885 of the Washington Administrative Code and then remitting those funds to the assigned counsel.

Because KCOPD is no longer able to serve in this pass-through billing capacity for RCW 71.09 cases, DSHS and KCOPD have established a new arrangement whereby KCOPD will continue to assign counsel to indigent defendants in SVP cases, but DSHS will directly receive and pay invoices for defense services.

In addition to continuing to assign counsel, KCOPD will also continue to receive, review, and approve or deny requests for expert services in SVP cases based on their existing policies and procedures.

Expert services will include:

- Psychological or psychiatric examinations
- Evaluations regarding competency or insanity
- Sexual predator/deviancy evaluations
- Investigative services
- Sexual predator evaluations
- Forensic evaluations (e.g. fetal alcohol syndrome, eyewitness reliability, etc.)
- Other expert services as determined necessary and appropriate and approved by KCOPD or by the King County courts

DSHS will pay for services rendered upon receipt of a State Form A19 Invoice Voucher (all fields in yellow must be completed) and an Invoice Certification (all blanks must be completed and the attorney affidavit signed). Hours must be reported and billed in one-quarter hour or smaller increments. Requests for payment may be submitted, on no more than a monthly basis, to:

Bill Jordan
Department of Social and Health Services
Management Services Fiscal Office
P.O. Box 45802
Olympia, WA 98504-5802

Should you have any questions for DSHS about completing the State Form A19 or Invoice Certification, please contact Bill Jordan at (360) 902-8323.